



RISK ASSESSMENT

To be attached to the C5

Activity Description:	Brownsea Power Boating 2026-01		
Location:	Brownsea Water Activities Centre		
Activity Leaders name:		Safety Officer's name:	Chris Noonan
Formation:	Brownsea Water Activities Centre		
Start date and time:		Finish date and time:	
Number of youth (approximately):		Number of Leaders and Adults (approximately):	

Minimum Supervision and Qualifications

Are there sufficient leaders with minimum qualifications supervising the activity? Yes No Sufficient leaders with current First Aid including CPR Yes No

Minimum Equipment/ Facilities for activity	YES	NO	N/A	Comments / Further information
First Aid Kit Suitable for activity Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	First aid kit(s) on Power Boat
Sun Safe equipment: hats, sunscreen,etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Refer to "What to bring to Brownsea", email and SMS reminders. Safety Briefing checks and checks throughout journey
Drinking Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Individual Water bottles and some water carried in esky onboard
Suitable personal clothing and protective equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unit Leaders to make sure PFD's supplied are Type 50 Australian Standard AS4758 in Smooth, 100 in Partially smooth, worn on or near the water and fitted
Communication equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mobile Phone or Marine Radio. Marine Radio if operating outside the Shorncliffe Channel. Aunty Barb has UHF. St Clair take handheld.
Accommodation and shelter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brownsea Water Activities Center,
Navigation equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chart Compass and Mobile Phone. Depth sounding on Aunty Barb
Equipment complies with relevant standards and in good condition.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Equipment that is unsafe is tagged out as per Brownsea operating procedures and a ticket raised in the Computer Maintenance Management System MaintainX



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Site access, permissions, fees organised	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Governing Bodies /Associations /Legislation	YES	NO	N/A	Comments / Further information
Do guidelines from a governing body exist for this activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QBSI, QLD transport, Colregs, Maritime Safety Queensland
Have they been referred to and followed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Scout-specific polices and rules	YES	NO	N/A	Comments / Further information
What sections of P&R, QBSI, QB Adventurous Activities P&P apply?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QBSI: 2.15, 10.1 11.17, 11.18, P&R R12.16

Calculating the inherent risk level for your activity

The Risk Analysis Matrix below can be used as a guide to assist with quantifying the risk level. **To use the matrix**, map the likelihood and consequence of an incident occurring with your activity to arrive at the risk level. Keep in mind that when assessing risk value judgements need to be made; and when making value judgements sometimes the risk level is not clear cut. If undecided on a risk level for an activity, a conservative approach would be to settle on the higher risk level being considered. Assessing the risk level is important. However, regardless of the assessed level of risk, we always have an obligation to do what is reasonably practicable to eliminate the risk, or if that is not possible, to minimise the risk to an acceptable level.

		RISK ANALYSIS MATRIX				
		Consequences				
		Insignificant Loss of life: Nil. Injury/Illness: No medical attention required.	Low Loss of life: Nil. Injury/Illness: Medical attention required.	Medium Loss of life: Nil. Injury/Illness: Minor medical or hospitalisation required with no long term effects.	Major Loss of life: A fatality. Injury/Illness: Serious Injury/illness hospitalisation has occurred. Some ongoing treatment required.	Severe Loss of life: Fatalities have occurred. Injury/Illness: Significant injury/illness has occurred requiring hospitalisation and ongoing treatment.
Likelihood	Almost Certain Expected to occur in most circumstances.	M-10	H-20	H-30	E-40	E-50
	Likely Will probably occur in most circumstances.	M-8	M-16	H-24	E-32	E-40
	Possible Might occur at some time.	L-6	M-12	M-18	H-24	E-30
	Unlikely Could occur at some time but it is improbable.	L-4	L-8	M-12	M-16	H-20
	Rare May occur only in exceptional circumstances.	L-2	L-4	L-6	M-8	M-10



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Each risk level has been grouped into categories, E = Extreme, H = High, M = Moderate, L = Low, and given a score between 2 and 50.

For further explanations of the risk analysis matrix, refer to the ScoutSafe Risk Assessment Handbook available from the Queensland Branch website

Referenced Documents

Document	Items Covered
F31-Risk-Assessment Brownsea General Including Child Safety Scouting	Child Safety, Sun safety, Hazards on the Brownsea Site, Vehicle Interactions
F31-Risk-Assessment-Brownsea-Swimming	Swimming

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Craft not providing positive floatation due to damage	<ul style="list-style-type: none"> Loss of Craft Drowning 	M-18	<ul style="list-style-type: none"> Craft that fill with water are to be tagged out as per Isolation and Tagging Procedure If the craft is damaged the activity leader is accountable for logging the damage in the online Maintenance System 	M-12	No
Collision	<ul style="list-style-type: none"> Finger injuries 	H24	<ul style="list-style-type: none"> Participants advised to keep fingers and other body parts inside the boat when coming alongside the pontoon or another vessel At night navigation lights must be on while the vessel is underway 	M16	No
Insufficient fuel on board	<ul style="list-style-type: none"> Running out of fuel Not able to complete allocated tasks, impacting on program 	M-18	<ul style="list-style-type: none"> Check sufficient fuel before departure Carry spare fuel Carry communication equipment and contact numbers 	L-6	No



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Form: F31

Issue: 1

Date: 07/13

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Team Leaders approval (Refer to qualifications chart):

Approved as submitted

Approved with the following conditions:

Not approved for the following reasons:

Requires submission to Queensland Chief Commissioner and branch team because it contains high and extreme risks that require approval

Name : _____ Appointment : _____

Signed : _____ Date : _____

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Motor problems	<ul style="list-style-type: none"> Motor breakdown and not easily fixable Not able to complete allocated tasks, impacting on program 	M-18	<ul style="list-style-type: none"> Check motor working before departure Carry some tools and appropriate spare parts Carry oars and tow rope Carry communication equipment and contact number 	L-6	No
Not able to complete rescue	<ul style="list-style-type: none"> Rescue equipment not on board or insufficient for task 	M-18	<ul style="list-style-type: none"> Check rescue equipment on board before departure Carry communication equipment and contact number 	L-6	No

Monitor and review (To be completed during or after activity) YES NO



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Are the control methods still effective ?	<input type="checkbox"/>	<input type="checkbox"/>
Have there been any changes ?	<input type="checkbox"/>	<input type="checkbox"/>
Are any further action required ?	<input type="checkbox"/>	<input type="checkbox"/>
Details :		
Name :	Appointment :	
Signed :	Date :	