



RISK ASSESSMENT

To be attached to the C5

Activity Description:	Brownsea General Including CHILD SAFE SCOUTING 2026.01			
Location:	Brownsea Water Activities Centre			
Activity Leaders name:		Safety Officer's name:	Chris Noonan	
Formation:	Brownsea Water Activities Centre			
Start date and time:		Finish date and time:		
Number of youth (approximately):		Number of Leaders and Adults (approximately):		
Minimum Supervision and Qualifications				
Are there sufficient leaders with minimum qualifications supervising the activity? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Sufficient leaders with current First Aid incl CPR Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>				
Minimum Equipment/ Facilities for activity	YES	NO	N/A	Comments / Further information
First Aid Kit Suitable for activity Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	First aid kit(s) from: LIC First Aid Kit. Defib in Dining Room, and BBQ area MSQ. First Aid Kits in the Shed and the Kitchen
Sun Safe equipment: hats, sunscreen,etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Refer to "What to bring to Brownsea," email and SMS reminders. Safety Briefing checks and checks throughout journey
Drinking Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water Bottles
Suitable personal clothing and protective equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Leaders to make sure PFD's supplied are Type 50 Australian Standard AS4758 , worn on or near the water and fitted. Must be 100 Series on a Vessel in Partially smooth
Communication equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Activity Specific
Accomodation and shelter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Brownsea Water Activities Center or Activity Specific
Navigation equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nil
Equipment complies with relevant standards and in good condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Equipment that is unsafe is tagged out as per Brownsea operating procedures and a ticket raised in the Computer Maintenance Management System MaintainX
Site access, permissions, fees organised	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



RISK ASSESSMENT

To be attached to the C5

Governing Bodies /Associations /Legislation	YES	NO	N/A	Comments / Further information
Do guidelines from a governing body exist for this activity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QBSI, QLD transport, Colregs
Have they been referred to and followed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Scout-specific polices and rules	YES	NO	N/A	Comments / Further information
What sections of P&R, QBSI, QB Adventurous Activities P&P apply?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	QBSI: 2.15, 10.1, 11.17, 11.18, P&R R12.16

Calculating the inherent risk level for your activity

The Risk Analysis Matrix below can be used as a guide to assist with quantifying the risk level. **To use the matrix**, map the likelihood and consequence of an incident occurring with your activity to arrive at the risk level. Keep in mind that when assessing risk value judgements need to be made; and when making value judgements sometimes the risk level is not clear cut. If undecided on a risk level for an activity, a conservative approach would be to settle on the higher risk level being considered. Assessing the risk level is important. However, regardless of the assessed level of risk, we always have an obligation to do what is reasonably practicable to eliminate the risk, or if that is not possible, to minimise the risk to an acceptable level.

		RISK ANALYSIS MATRIX				
		Consequences				
		Insignificant Loss of life: Nil. Injury/Illness: No medical attention required.	Low Loss of life: Nil. Injury/Illness: Medical attention required.	Medium Loss of life: Nil. Injury/Illness: Minor medical or hospitalisation required with no long term effects.	Major Loss of life: A fatality. Injury/Illness: Serious hospitalisation has occurred. Some ongoing treatment required.	Severe Loss of life: Fatalities have occurred. Injury/Illness: Significant injury/illness has occurred requiring hospitalisation and ongoing treatment.
Likelihood	Almost Certain Expected to occur in most circumstances.	M-10	H-20	H-30	E-40	E-50
	Likely Will probably occur in most circumstances.	M-8	M-16	H-24	E-32	E-40
	Possible Might occur at some time.	L-6	M-12	M-18	H-24	E-30
	Unlikely Could occur at some time but it is improbable.	L-4	L-8	M-12	M-16	H-20
	Rare May occur only in exceptional circumstances.	L-2	L-4	L-6	M-8	M-10

Each risk level has been grouped into categories, E = Extreme, H = High, M = Moderate, L = Low, and given a score between 2 and 50.



RISK ASSESSMENT

Form: F31

Issue: 1

Date: 07/13

To be attached to the C5

For further explanations of the risk analysis matrix refer to the ScoutSafe Risk Assessment Handbook available from the Queensland Branch website

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Youth member experiences harm whether physical or emotional including child sexual abuse.	<ul style="list-style-type: none"> Child Safe Scouting Breach 	M18	<ul style="list-style-type: none"> Scouting Qld holds a zero policy for all Youth and Adults Child Safe Officers on site or available Child Safe Scouting (QBSI 10.1) to be adhered to All Child Safe Scouting Policies, Standards and Procedures Breaches to be reported in line with Child Safe Scouting. 	L6	No
Unauthorised access to Youth Member during activity	<ul style="list-style-type: none"> Interaction with an unauthorised person could cause physical or emotional harm 	M18	<ul style="list-style-type: none"> Leaders maintain 2 deep contact with youth. All adults have blue cards Site monitored if unable to be secured. 	L6	No
Youth Member collected by an unauthorised person or left behind.	<ul style="list-style-type: none"> Child leaves with unauthorised person or left behind 	M18	<ul style="list-style-type: none"> Small delivery - Line leaders are responsible for the youth they bring to the event and ensure they are aware of the designated collection list. Large events - Unit leaders are responsible for youth board transport are to ensure all youth are accounted for before transports departs from the collection point. Sign in and out where possible. 	L6	No



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Child Safe/Gender differences	Inappropriate touching, sexual harassment, assault.	M18	<ul style="list-style-type: none"> • Ensure all Leaders are aware of Child Safe Scouting policy. • Ensure all Youth are aware of the right to feel safe. • Ask for participant consent if any physical contact is required for purposes such as fitting lifejackets or adjusting clothing. • Wherever possible Adults are to ensure that they are observed when physical contact is required. • Supervising Leaders are to ensure they do not touch sensitive and personal areas and not to touch inappropriately. 	L6	No
Unsafe environment for activity	Youth member is harmed during activity delivery	M18	<ul style="list-style-type: none"> • Each activity has a separate assessment of risk of the delivery. • Mitigations in the activity risk assessment should be adhered to. 	L6	No
Water activities risks	Activities in or near water drowning could occur	M18	<ul style="list-style-type: none"> • Leaders to make sure PFD's supplied are Type 50 Australian Standard AS4758 , worn on or near the water and fitted. • Must be 100 Series on a Vessel in Partially smooth 	L6	No



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
<p>Medical conditions that need managing or special consideration.</p>	<ul style="list-style-type: none"> Participant may have an attack whilst on the track. Cause more complications to pre-existing condition Participants develop medical issues 	<p>M24</p>	<ul style="list-style-type: none"> Sealed envelope with special needs for attending medical staff Assess participant's medical conditions by asking specific questions in relation to their medical history including any medication they use, wearing contacts, hearing aids, any previous injuries. Supervising Leader to verbally check with each participant / guardian in relation to medical conditions — yes / no (if yes, speak to participant in private). You may refuse to take a participant due to a pre-existing medical condition that cannot be accommodated by the Supervising Leader. Carry an appropriate First Aid Kit A minimum of one adult must hold current first aid qualification. Have an emergency response plan for entire activity. Participant medication to be on hand (as applicable). Advise participants: 1) to pay attention to their own health condition and to advise Supervising Leader if they sense any issues. 	<p>M8</p>	<p>No</p>



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Sun Exposure creating conditions for sunburn, dehydration, heat exhaustion/ stroke incidents	<ul style="list-style-type: none"> • Sunburn • Dehydration • Heat Exhaustion 	H-30	<ul style="list-style-type: none"> • Check weather conditions/temperatures. • Check that hats are brought and worn at all times. • Participants to regularly apply sunscreen. Slip, Slop, Slap, Slide & Seek whenever possible • Participants to bring sufficient water • Regularly check on water consumption • Supervising Leader to monitor for sunburn at all times. • Limit exposure time. • Advise participants to let Supervising Leader know if they feel hot/exhausted 	L-6	No
High Ecoli in the Creek	Cabbage Tree Creek upstream of the confluence with Nudgee Creek has high Ecoli counts. These can be elevated after high flooding	M12	<ul style="list-style-type: none"> • No swimming in Cabbage Tree Creek upstream of the confluence • Take hand sanitizer for hands before eating • Encourage Hand washing with soap before eating at Brownsea • Water at the Brownsea ramp has been diluted by the sea and Nundah creek, but during higher flows participants should be discouraged from ingesting water. 	M8	No



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Biological danger	Participants being exposed to biological fluid i.e. blood, saliva and sweat.	H24	<ul style="list-style-type: none"> Comply with Infection Control and Management of Prescribed Contagious Conditions and Infection Control Guidelines. Participants with open cuts and abrasions are to be removed from the activity and treated immediately. If bleeding cannot be controlled completely, the participant should not be allowed to return to the activity. All clothing, equipment and surfaces contaminated by blood should be treated as potentially infectious. Have sufficient and suitable containment material (bandages etc) readily available. 	M8	No
Physical exertion	<ul style="list-style-type: none"> Strains and sprains Cramps Exhaustion and fatigue 	H24	<ul style="list-style-type: none"> Continuously monitor participants for signs of fatigue and exhaustion. 	L6	No
Dietary requirements	<ul style="list-style-type: none"> Participant being exposed to food that causes an allergic reaction 	M18	<ul style="list-style-type: none"> Understand the participants special dietary needs and whether contact will cause harms. Know how to access an Epi pen for those that are anaphylactic. Sealed envelope with special needs for attending medical staff. 	L6	No



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Language barriers	<ul style="list-style-type: none"> Misunderstanding that leads to participants taking unnecessary risks. 	M18	<ul style="list-style-type: none"> Assess participant's language skills. Organise a foreign language guide (as appropriate). Appoint an interpreter within the participant group. Keep group together at all times. Advise participants to watch Supervising Leader for demonstrations and hand signals. 	L6	No
Different cultural or religious customs	<ul style="list-style-type: none"> Offending individuals and groups religion. 	M12	<ul style="list-style-type: none"> Assess cultural beliefs (as applicable). Ensure all Leaders are aware of Scouts Australia and Scout Queensland policy. Advise participants of Scouts Australia and Scout Queensland policy. 	L4	No
Animals life present in the water ways	Snake, jelly fish, stone fish, sharks, sea lice, other water creatures that could cause injury.	M18	<ul style="list-style-type: none"> Discuss with participants prior to activity how to identify wildlife present in the waterways. First Aid kit carried and evac points determined in float plans. 	M12	No
Illness or medical condition impairing ability of participants and may lead to an incident.	Flare up of medical condition that may led to a injury whether minor to serious.	H24	<ul style="list-style-type: none"> Line Leaders to disclose medical conditions with Leader in Charge 	M12	No



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Environmental impacts	Damage to the local environment	L6	<ul style="list-style-type: none"> Participants are to be briefed on specific environmental factors that concern the waterway. This is supported by 'Leave No Trace' principles shared with leaders prior to visit. Ensure rubbish is 'carried out'. Ensure that the designated landing areas are used and no landing zones are observed. 	L2	No
Social Media /Online	Inappropriate public coverage of Youth Member	M18	<ul style="list-style-type: none"> No one-on-one private messaging with youth members. Adhere to Cyber Safety Policy Brownsea Facebook is closed Group 	L6	No
Injury due to collision with vehicle	Injury caused to participant due to vehicle collision	H24	<ul style="list-style-type: none"> Use of the MRQ gateway rather than drive across the Brownsea property Keep youth members away from the ramp while vehicles are reversing down the ramp Time the safety briefing for youth members while staff are putting safety boat in the water. Use a spotter when reversing 	M12	No
Stonefish, Glass or other rubbish contacting foot causing injury	Cut or bleeding with the potential for an infected wound	H24	<ul style="list-style-type: none"> Closed in shoes to be worn by all participants with sufficient protection for contact with glass and other foreign objects No running during land breaks Talk about the treatment for stonefish. Hot water to cook the protein. 	L8	No



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Rubbish	<ul style="list-style-type: none"> • Cut hands/feet • Embedded objects 	E40	<ul style="list-style-type: none"> • Participants are expected to wear closed in shoes at all times. 	M46	No
Rain	<ul style="list-style-type: none"> • Hypothermia and wet Equipment 	H24	<ul style="list-style-type: none"> • Check weather condition/temperatures. • Pre-briefing and equipment list outlines appropriate clothing and wet weather gear. • LIC to carry in winter a roll of rubbish bags or spare jackets if likely to be cold • Participants are shown how to waterproof equipment. • Group condition is monitored closely during wet weather. • Limit exposure when appropriate. 	L4	No
Weather Conditions (winds Tides Storms etc) create situation leading to an accident.	<ul style="list-style-type: none"> • Capsize • Lightning Strike • Potential for drowning if capsized without well-fitting PFD 	E50	<ul style="list-style-type: none"> • Assess weather on each day • Consider tide impacts • Monitor ratios • Off water if lightening present • PFD to be worn by all 	M12	No
Poor behaviour and discipline contributes to injury.	<ul style="list-style-type: none"> • Poor behaviour could lead to an unsafe environment that may cause harm to participants. 	H24	<ul style="list-style-type: none"> • Youth Members briefed on expectations • Activities monitored and adjusted to minimise potential for skylarking • Participants excluded from activity for significant breaches of safety • Group management constantly monitored 	M12	No



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Conflict between participants causing an injury of disrupting the safe operator procedures of the group.	<ul style="list-style-type: none"> Injury Emotional issues affecting safe Activities and safe group management 	H24	<ul style="list-style-type: none"> Brief participants on group dynamics as issues arise Ensure adequate breaks to manage fatigue Employ separation of participants if minor If required stop the activity and have a break on land 	M12	No
Ill-fitting PFD providing inadequate flotation due to damage	<ul style="list-style-type: none"> Drowning if ill-fitted PFD not worn after capsizing especially in difficult conditions 	E30	<ul style="list-style-type: none"> Any adult participating in the activity shall model the behaviour "Zip and Clip" in, and around the water No water activity without well fitted PFD Leader to be assigned to check PFD fitting before going on the water. During any capsize drills (Scouts and above only) check how the PFD fits and adjust as required 	M10	No
Craft not providing positive floatation due to damage	<ul style="list-style-type: none"> Loss of Craft Drowning 	M18	<ul style="list-style-type: none"> Craft that fill with water are to be tagged out as per Isolation and Tagging Procedure If the craft is damaged the activity leader is accountable for logging the damage in the online Maintenance System 	M12	No
Hooning in Tinnies (particularly in Nundah Creek around the ski ramp)	<ul style="list-style-type: none"> Collision 	M12	<ul style="list-style-type: none"> Power Boats are required to be travelling at 6 knots closer than 30m, remind drivers of this requirement if safe to do so. Contact Brisbane Water Police 3895 0333 immediately & if possible get the registration numbers of the vessels or even better a photo and Video. MRQ Sandgate can also be reached on Channel 73 or Channel 16 to relay a message. 	L8	No



RISK ASSESSMENT

To be attached to the C5

What are the activities, tasks or work hazards?	What are the risks	Risk Level before mitigation (Refer Risk Analysis matrix)	Mitigation strategies: What controls are proposed to remove or reduce the risk?	Risk Level after mitigation (Refer Risk Analysis matrix)	*Refer to Branch? High or Extreme risk after mitigation?
Public Image Damaged	<ul style="list-style-type: none"> Sailing in the creek could cause: Frustration from draft with a larger draught Fishermen with lines in from the Jetty 	L8	<ul style="list-style-type: none"> If safe to do so take boats out of the creek LIC / Assistant should choose appropriate areas to brief and unload canoes so that public are not restricted in access and participants are not distracted. LIC and Assistant to monitor behaviour of group. Only use half the ramp to launch from Use the loud hailer. 	L2	No



RISK ASSESSMENT

Form: F31

Issue: 1

Date: 07/13

To be attached to the C5

Brisbane City Council Recreational Waters Monitoring Program											
Enterococci monitoring results											
						All values are Colony Forming Units per 100 ml of water (CFU/100 mL)					
Site no.	Site name	Long	Lat	Location description	March 4/03/2024	March 18/03/2024	April 2/04/2024	April 18/04/2024	May 15/05/2024	June 14/06/2024	
1	Sandgate	153.0655	-27.3030	Sandgate Foreshore, opposite Twelfth Avenue, Brighton.	120	1,800	NT	39	NT	6	
2	Shorncliffe	153.0870	-27.3297	Shorncliffe at Shorncliffe boat ramp jetty.	13	44	NT	4	NT	10	
3	Cabbage Tree Creek	153.0674	-27.3289	Cabbage Tree Creek at Sarah Street, Deagon.	150	2,700	55	350	69	18	
4	Nudgee	153.1060	-27.3469	Nudgee Beach between Nudgee Road and Chaseley Street.	330	32	NT	28	NT	1	
5	Wynnum	153.1783	-27.4403	Wynnum Beach at pier between Edith and Florence streets.	25	490	NT	2	NT	<1	
6	Lota Creek	153.1928	-27.4742	Lota boat ramp, Cobar Street, Lota Foreshore.	720	9,300	NT	34	NT	24	
7	Colmslie	153.0890	-27.4481	Brisbane River opposite Colmslie Recreational Reserve, Colmslie.	26	320	NT	87	NT	7	
8	West End	153.0090	-27.4719	Brisbane River opposite the West End boat ramp, West End.	15	150	NT	5	NT	4	
9	Indooroopilly	152.9713	-27.5056	Brisbane River opposite Witton Creek.	15	21	NT	5	NT	4	
10	Colleges Crossing	152.8038	-27.5566	Brisbane River at Colleges Crossing.	140	20	NT	16	NT	5	
11	Oxley Creek	152.9919	-27.5521	Cliveden Avenue, Oxley Creek.	580	420	420	120	90	6	
					11	11	2	11	2	11	

Key to colours
≤ 40
41-200
201-500
> 500
Invalid value
NT = not tested

Figure 1 Example EColi Contamination in Cabbage Tree Creek Nudgee Foreshore and Baxters Jetty



RISK ASSESSMENT

Form: F31

Issue: 1

Date: 07/13

To be attached to the C5

Team Leaders approval (Refer to qualifications chart):	
<input type="checkbox"/>	Approved as submitted
<input type="checkbox"/>	Approved with the following conditions:
<input type="checkbox"/>	Not approved for the following reasons:
<input type="checkbox"/>	Requires submission to Queensland Chief Commissioner and branch team because it contains high and extreme risks that require approval
Name :	Appointment :
Signed :	Date :

Monitor and review (To be completed during or after activity)	YES	NO
Are the control methods still effective ?	<input type="checkbox"/>	<input type="checkbox"/>
Have there been any changes ?	<input type="checkbox"/>	<input type="checkbox"/>
Are any further action required ?	<input type="checkbox"/>	<input type="checkbox"/>
Details :		
Name :	Appointment :	
Signed :	Date :	